Hope Intern | **Foundation**

The internship program is designed to provide exposure, experience, and education to build a solid foundation for you and your calling.

Exposure

As a church leader, you should be seeking the Lord personally, in community with others, and pouring His Word out into the world.

Community: We believe one of the best ways to find community is connecting with others on a regular basis. We encourage you to join a Connection Group or meet regularly with others outside of the church setting.

Outreach: Service should happen outside the walls of the church, reaching into our community. There will be opportunities to serve with an organization Hope supports.

Mentorship: Have weekly discussions with your mentor about your place in ministry, your strengths and gifts, as well as your areas of weakness.

Experience

During your internship, you will participate in the weekly preparations for Sunday and serve in your ministry area on Sunday/Wednesday. Additionally, you are required to attend all church-wide events as well as any planned for your area of ministry specifically.

Church Operations: Attend team meetings each week and both services each Sunday. Assist as needed with any church events.

Ministry Operations: Complete weekly tasks assigned by your ministry leader.

Field Operations: Serve in your ministry area each week.

Education

We pray you come with a teachable spirit. It is our goal to educate you in the workings of the church, but also to deepen your understanding of the Word and your relationship with God.

Discipleship: Have weekly devotion time with your mentor.

Bible Study: Participate in Bible study with fellow interns.

Hope Intern | **Placement**

Discover where you can best use your gifts from God.

Your Calling

This internship is designed to help you develop your spiritual gifts for personal health, to build up and equip the church, to teach you how to articulate your calling, and to bring glory to the kingdom. If you are unaware of your spiritual gifts, we have an assessment tool you can use to discover them.

Ministry Expectations

- **Basic Job Requirements**
  - Attend team meetings each week
  - Work a minimum of 11 hours per week on Hope's campus (Tu-F)
  - Attend/serve every Sunday

- **Goals for the Internship**
  - Gain an understanding of how the church functions
  - Refine leadership skills in your area of ministry
  - Develop personal gifts to benefit your area of ministry
  - Grow in maturity in the area of your calling

Hope Intern | Schedule

How does a week look in the internship program?

Schedule Overview

Expectations and Hours

- **Office Hours**

  These are hours spent in the office at Hope Fellowship. During these hours, you will prep for your ministry area, train in your position, and take part in planning meetings for Hope Fellowship Church.

  Required Office Hours: Minimum of 11 hours on Hope's campus

- **Field Hours**

  These hours are spent time serving within your ministry: i.e. Sunday morning services, Wednesday night services, rehearsals and practices, etc. Field Hours will vary depending upon your ministry area.

- **Service Hours**

  These hours are spent serving in our Community Outreach ministry and/or time serving others beyond the normal field hours within your ministry. These hours will be determined and opportunities will be provided by Hope throughout the course of the Internship Program.

- **Misc. Expectations**

  At the conclusion of the internship, you will be required to submit a review of your experience with us. The requirements for the review will be provided at the orientation on the first day of the internship. You will also take part in an exit interview with the Internship Coordinator. The time, date, and questions will be scheduled/provided in advance and you should come prepared to discuss them.

Hope Intern | Details

We want to support you on this journey.

Payment

Each Intern will receive a bi-weekly stipend of $150 for the duration of the 8-week program. Stipends will be given every other Friday morning. All ministry specific spending, as approved by your Ministry Leader, will be reimbursed accordingly.

Housing

All Interns will need appropriate housing for the duration of the internship. If you need assistance with suggestions, let us know and we will try to help, but we cannot provide you with housing for the duration of the internship.

Transportation

All Interns will need a dependable form of transportation. Unfortunately, we cannot provide transportation for you. Travel within the Anderson area will be very important for you to participate fully in the internship program at Hope.

Eligibility

We require all applicants to be a student and/or ages 18-25.

Work

Interns are allowed to work jobs outside of the Internship, however, you must work out a schedule with your Ministry Leader prior to acceptance into the program. We believe in order for you to best benefit from this program, it should be a top priority, and that your time commitment should reflect that.

Misc. Needs

We require all applicants to have a laptop or tablet to use throughout the internship. Laptops are preferred. This will be an important tool in completing various tasks throughout the internship.

Hope Intern | Leadership

You will have the experience of shadowing along side one of our staff, who hopes to mentor you and lead you into your calling.

Goals

Job

We hope to provide you with a complete understanding of the job you are shadowing. You will be included in meetings, planning, studying, preparing, and scheduling. As our Intern, you are an important part of our team. You are invited to ask questions and make suggestions.

Spiritual

The work of ministry is for the Lord, and it is our goal to strengthen your foundation in Him and to grow your relationship with Him. We want to help you maximize the potential of the gifts God has given you during your time with us. You will be poured into by the staff and asked to give of yourself openly.

Hope Intern | Next Generation Intern

Director/Supervisor: Matthew Cogswell, *Next Generation Pastor*

- **Office Hours**

Tuesdays	10am - 4pm
Fridays	9am - 2pm

- **Field Hours**

Tuesdays	TBD (weekly meeting with other interns)
Wednesdays	5:30pm - 930pm (HopeYouth service and prep)
Sundays	8:30am - 12:30pm (attend one, serve one)

  Additional meetings vary (Dream Meetings, Growth Track, Events, etc.)

- **Service Hours**

  To be determined by outreach opportunities presented over the summer.

Job Description

- Overseeing students in middle and high school
- Communicating with students and parents throughout the week
- Organize and lead events related to mission/vision of HopeYouth
- Updating student databases in order to stay in contact through email or phone
- Reading, preparing, and being open to various discipleship elements with Pastor Matthew and other interns each week
- Operating ProPresenter for HopeYouth

Goals

- Deepen your faith walk with Christ and cultivate a servant leadership heart
- Develop the skills and utilize your gifts and talents to make disciples who make disciples
- If student ministry major, incorporate class notes/materials into weekly ministry
- Complete one predetermined personal goal set by intern
- Become more familiar with computer software, ProPresenter, and other tools in order to better minister the Gospel of Jesus Christ

HOPE youth

213 Brown Road ▪ Anderson, SC 29621 ▪ 864.226.5445 ▪ matthew@hopeinanderson.com

Hope Intern | Worship Arts Intern

Director/Supervisor: Hannah Bowen, *Worship Arts Coordinator*

- **Office Hours**

Tuesdays	10am - 4pm	Wednesdays	1-4pm
Thursdays	2-5pm	Fridays	9am - 12pm

- **Field Hours**

Tuesdays	TBD (weekly meeting with other interns)
Thursdays	6:30pm - 8:30pm (Team Night)
Sundays	6:45am - 12:30pm (rehearsal and service schedule)

Additional meetings vary (Dream Meetings, Growth Track, Events, etc.)

- **Service Hours**

To be determined by outreach opportunities presented over the summer.

Job Description

- To model worship from the stage and off stage
- To learn all songs prior to rehearsals
- Be early for sound checks, prepare to lead sound checks
- To assist Worship Arts Coordinator throughout the week
- Responsible for preparing Team Night devotions and presenting them to the team
- Read, prepare, and go through discipleship elements with Worship Arts Coordinator each week
- Serve weekly in a variety of positions

Goals

- To gain an understand of the behind the scenes elements of leading a worship team
- To understand what it means to lead with a servant's heart
- To grow in spiritual maturity
- Plan and lead at least 2 Sunday services
- To understand the importance of taking care of one's soul and body even while under pressure
- Become a better worship leader, singer, and/or musician
- Utilize a range of skills to prepare the various elements of Worship and Worship Team experience

WORSHIP ARTS

213 Brown Road ▪ Anderson, SC 29621 ▪ 864.226.5445 ▪ hannah@hopeinanderson.com

Hope Intern | HopeKids Intern

Director/Supervisor: Jordan Rogers, *Children's Pastor*

- **Office Hours**

Tuesdays	10am - 4pm
Thursdays	9am - 2pm
Fridays	TBD

- **Field Hours**

Tuesdays	TBD (weekly meeting with other interns)
Sundays	7am - 12:30pm (Serve in HopeKids and attend service)

  Additional meetings vary (Dream Meetings, Growth Track, Events, etc.)

- **Service Hours**

  To be determined by outreach opportunities presented over the summer.

Job Description

- Planning and preparing preschool-elementary lessons for Sunday
- Purchasing supplies
- Setting up rooms for Sunday
- Scheduling/communicating with volunteers
- Communicating with children who are new or have been absent for awhile
- Preparing for upcoming events (Ex: End of School Year Celebration and VBS)

Goals

- Assist in the planning and preparation for HopeKids each week
- Research learning activities for kids ministry
- Coordinate the purchasing of weekly supplies
- Assist with volunteer scheduling and communication
- Communicate with children each week
- Assist with planning and organizing any upcoming events

HOPE KIDS

213 Brown Road ▪ Anderson, SC 29621 ▪ 864.226.5445 ▪ jordan@hopeinanderson.com